

TIQMS BOOKING FORM FOR SHORT COURSES -ALL FIELDS MUST BE FILLED IN

COMPLETE THIS FORM TO BOOK ONTO A COURSE AND NOT FOR ENQUIRIES

Please fax to: 086 544 7916 or e-mail: info@tiqms.co.za

VENUE: TIQMS Conference Centre, Highveld Shopping Centre, Logan Avenue ,Highveld,

Course Name	
Course Date	
Course Cost	
INVOICE DETAILS	
Contact Person	
Company Name	
Postal Address	
City and Postal Code	
VAT Number	
Company Order Number- State clearly if not applicable	
Tel Number	
E-mail	
Payment Method(mark X)	Electronic <input type="checkbox"/> Transfer <input type="checkbox"/> Cheque <input type="checkbox"/> Cash <input type="checkbox"/>
AUTHORISATION This registration needs to be authorized on behalf of the stated company. I acknowledge that I have read and understood the terms & conditions.	Name: Designation: Signature: Date:
DELEGATE DETAILS	
Delegate Full Name and Surname (To be printed on certificate)	
Delegate ID Number	
Tel or Cell Number	
E-mail	
Dietary Requirements	
CERTIFICATE/RESULTS	
Person to be sent/posted to:	
E-mail address	
Tel Number	
Address if different from above	

TERMS AND CONDITIONS

Cancellations must be in writing and faxed or e-mailed.

Cancellation 7 - 10 days before start of Training programme : 50% of the fee

Cancellation 0 - 7 days before Training programme: 100% of fee

Should a delegate not attend a course without providing prior notification for cancellation then the full course fee will be payable. TIQMS reserves the right to cancel any course, but undertakes to inform all affected delegates as early as possible regarding such cancellations.

Cost include refreshment, lunch and all course materials